BUSINESS FUTURE
CONSULTING

ISO 9001:2015 Internal QMS Auditor (IRCA Certified Course – Reg. No. A18115) (16 hrs)

(This programme is conducted in partnership with SQ Centre)

This course prepares you to take on the role of an internal quality management system auditor. It seeks to provide knowledge and skills for auditing the organisation's quality management system. The knowledge acquired will enable you to develop and implement an internal audit programme and that will help you to contribute to the conformance and continuous improvement of the quality management system. This course is meant for new internal auditors.

KEY BENEFITS

- Understand the framework and structure of ISO 9001:2015
- Understand the role of an internal quality management system auditor
- Learn how to plan and conduct an internal audit
- Acquire skills to gather, analyse and interpret information to assess conformity in different settings to identify improvement
- Learn how to report an audit

COURSE CONTENT

- Framework and structure of ISO 9001:2015
- Concepts of P-D-C-A and process approach
- Introduction to auditing with reference to ISO 19011
- Role of internal audits, audit scope, frequency, responsibilities and criteria
- How to plan and conduct an internal audit
- Risk-based thinking internal audit
- Pre-audit activities – Preparing an audit programme, document review and audit checklists
- On-site audit activities – Meetings, audit methods and audit evidence
- Post audit activities – Preparing an internal audit report, corrective action and audit follow-up

LEARNING METHODOLOGY

Participants will learn through lectures, group discussions, group activities, class exercises and role plays.

WHO SHOULD ATTEND

Selected internal auditors and practitioners who are responsible for auditing an organisation's quality management system. This course assumes that participants have a basic understanding of ISO 9001.

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COURSE DETAILS

2016 Training Schedule					
Jul	Aug	Sep	Oct	Nov	Dec
Intake 1 – 19 & 20 Jul Intake 2 – 26 & 27 Jul	Intake 1 – 15 & 16 Aug Intake 2 – 23 & 24 Aug	Intake 1 – 1 & 2 Sep Intake 2 – 15 & 16 Sep	Intake 1 – 11 & 12 Oct Intake 2 – 25 & 26 Oct	Intake 1 – 3 & 4 Nov Intake 2 – 22 & 23 Nov	Intake 1 – 9 & 10 Dec Intake 2 – 20 & 21 Dec

Duration : 2 days (16 hrs)
Time : 9:00am – 6:00pm
Full Course Fee Incl GST : $695.50
Total Nett Course Fee Incl GST after e2i funding : $455.50

Funding is subject to terms and conditions.

Any further enquiries, please contact us at
Tel: (65) 6749 9828 Email: enquiries@businessfuture.com.sg