

## **WSQ EMPLOYABILITY SKILLS ADAPT TO CHANGE (LEVEL 1)**

(This course is conducted in partnership with Eagle Infotech Consultants)

### **COURSE OUTLINES**

- Access available sources of information to identify global trends and interpret information that impact one's employability and job role
- Identify the types of expectations and adjustments required in current and new job situation to stay employable and competitive in the global context
- Identify the types of competencies required in current and new job requirements
- Identify gaps in own competencies, determine training and development needs and select suitable learning opportunities that match personal learning styles
- Transfer skills and knowledge acquired from training and development to the workplace and measure performance improvement as a result of training and development
- Demonstrate the ability to learn from and coach others a given set of skills from one job situation to another
- Identify the implications of diversity at the workplace and participate in relevant approaches to work within a diverse workforce
- Identify impact of change on oneself and one's job and adopt appropriate techniques to respond to change

### **COURSE OBJECTIVES**

At the end of the programme, participants will be able to:

Identify the global trends and changes impacting the workplace, undertake lifelong learning to adapt to changes for sustained employability in the new knowledge economy, and share knowledge and skills to enhance productivity and effectiveness in a diverse workplace.

### **LEARNING METHODOLOGY**

Hands-on exercises, group discussions & presentation, case studies, facilitation & sharing.

**DURATION**

2 days (16 hours)

**TARGET PARTICIPANTS**

A person with no supervisory responsibilities for others and who work under direction to perform a specific set of work activities. S/He exhibits personal mastery to stay resilient and adaptive in trying times while keeping relevant and aligned with organisational goals.

**ASSESSMENT**

Participants are required to undertake assessments which may take the form of:

- Learning journal
- Role-play
- Oral question

Participants who fulfill all requirements will receive a Statement of Attainment (SOA) issued by the Singapore Workforce Development Agency (WDA).

*Enquiries on Course Fee Subsidy and Absentee Payroll Funding, please contact us at  
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