

BUSINESS **FUTURE** CONSULTING

PUBLIC TRAINING 2016 CALENDAR

Course Title	Course Duration	Course Fees Per Pax	2016											
			Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Performance Skills														
Apply Emotional Intelligence to Effective Problem Solving at the Workplace	1 Day	S\$599.00		4	29								9	
Assess Workplace Skills and Attitudes	1 Day	S\$599.00			18		20			5				
Design Effective Training Interventions	1 Day	S\$599.00		14		12		11			3			
Effective Communication and Conflict Management Skills with Different Types of People at the Workplace	1 Day	S\$599.00		23	11							11		
Increase Sales by Understanding Buyer Psychology	1 Day	S\$599.00		10										
Plan & Manage Effective Performance Appraisal	1 Day	S\$599.00		28		30			15			7		
Achieving Sales Success	1 Day	S\$599.00					15		24		19			
Finance for Non-finance Managers (Applied)	1 Day	S\$599.00					10			16				
Understanding Financial Statements for Non-finance Managers	1 Day	S\$599.00						15			14			

Personal Development													
Authentic Presentations	2 Days	S\$899.00			5 & 6								
Coaching Skills for HR Professionals	2 Days	S\$899.00		1 & 2									
Coaching Skills for Managers	2 Days	S\$899.00			7 & 8								
Time & Balance	1 Day	S\$599.00	26										
Delivering Powerful and Effective Presentations	2 days	S\$899.00				5 & 6				22 & 23			
The Silent Side of Trade Finance	1 day	S\$599.00							23		11		
People Relation Skills													
Social Media Strategies in a Crisis	1 Day	S\$599.00			1					1			
Change Management Strategies	2 Days	S\$899.00				25 & 26							
Managing a Multi-Generational Workforce	1 Day	S\$599.00						6	3			2	
Customer Orientation techniques for client management	2 Days	S\$899.00								18 & 19		6 & 7	
Handle and Manage Difficult Customers	1 Day	S\$599.00					14		25			18	
Talent Development													
Trainer's Assimilation Programme	2 Days	S\$899.00	24 & 25	24 & 25	28 & 29	19 & 20	27 & 28	28 & 29	25 & 26	29 & 30	24 & 25	28 & 29	
Increasing your leadership potential using MBTI	2 days	S\$950.00				9 & 10							
Mastering Management & Leadership Skills	2 days	S\$899.00					2 & 3	21 & 22				10 & 11	
- Register before the stipulated timeline to enjoy 10% Early Bird Discount.													
- Register 2 or more participants for the same course date to enjoy 20% Group Discount.													
- Course fees (no GST payable) include lunch and two coffee/tea breaks.													
- Productivity & Innovation Credit (PIC) claimable.													